

**Ecole Edwards School Council  
Meeting Minutes  
September 17, 2018**

The Parent School School Team: Chairperson – Melanie Gaze, Treasurer – Denise Deere

Call to Order by Chairperson Melanie Gaze at 7:00pm

**1. Peter shared an administration report**

- Current Student Population: 744
- Classes
  - KG FI (4 classes), KG Eng (2 classes) Grade 1FI (4 classes), Grade 1 Eng (2 classes), Grade 2FI (3 classes), Grade 2 Eng (2 classes), ( Grade 3FI (3 classes), Grade 3 Eng (2 classes), Grade 3/4FI (1 blend), Grade 3/4 Eng (1 blend), Grade 4FI(3 classes), Grade 4 Eng (2 classes), Grade 5 FI (3 classes), and Grade 5 Eng (2 classes)
- Budget and Staffing Update
- Our Spring budget planning is complete. Our current enrolment for next year is 744. We have hired a Positive Behaviour Specialist who will begin on Oct. 1 and we are in the process of hiring two additional Learning Assistants.
- Welcome Back Barbecue
  - Families are encouraged to attend our rescheduled (again) Welcome Back Barbecue for September 27th from 5-7PM. Should weather interfere again we will run a hot dog lunch for students and hold a Spring Barbecue instead
- Gym Themes
  - Sept - Locomotor skills (Learning Gym skills - safe movement)
  - Oct - Games (goal oriented)
  - Nov - Games (goal oriented)
  - Dec - Dance
  - Jan - Gymnastics (rhythmic/mat work)
  - Feb - Snowshoeing, Inuit games,
  - March - Gymnastics (large equipment)
  - April - Games - Parachute & Jump Rope for Heart; Rocks and Rings-curling
  - May - Games - net and wall
  - June – Outdoor Pursuits
- Upcoming Special Events
  - Me to WE Airdrie October 12 for grade 4 and 5 student leaders (25 students leaders are able to attend)
- Future Presentations
  - Are there presentations that School Council feels would be valuable for future meetings? Thoughts for next Year? A presentation on the Public Portal may be helpful next year.

**2. Motion brought forward by Melanie to amend the following operating procedures:** \*All monies acquired through fundraising efforts, or other means, will be deposited in the Ecole Edwards school account and will be managed by the treasurer and school secretary. \*When movement of funds from school council fundraising account is required a transfer of funds request form will be submitted and

signed by any two council members; Chairperson, Treasurer, Vice-chairperson or Secretary. The transfer of funds request form will then be submitted to the school secretary for disbursement of funds. \*All purchases over \$200 must be paid directly to the vendor with a cheque drawn on the Ecole Edwards School account.

Under the Treasurer duties:

\* Be responsible for monthly audits with school secretary to prepare financial reports for school council meetings.

Under the meeting sections, it states that we do not have a meeting in Feb. but I have removed it as we will do Feb. meeting. It also says agenda will be on website I added posted on facebook page also.

Under the Committees of School council - Fundraisers - we need to remove Christmas fall catalogue and add Frozen Cookie Dough and Spring flowers

Approved by Denise and Christina

**3.** Fun lunches are loaded onto the Healthy Hunger website up until January, parents are able to pre-order ahead of time. 50 cents from every meal will come back to the school as fundraising money

**4.** STUDENT CARE spent \$200 on clothing items for students and spent \$250 on field trips for the 2017/2018 school year. The cap for STUDENT CARE will remain at \$1500

**5.** PACE casino will be in the Fall of 2019, date TBD. They are still looking for a new Secretary and President

**6.** Cookie dough fundraiser, going out first week of Oct, forms back by Oct. 17th with delivery Nov. 13th. Our goal is \$10,000 to go toward Trickster Theatre, french culture week and other things depending on remaining funds.

**7.** Melanie called for volunteers for the positions of Vice Chairperson and Secretary. Denise moved to elect Christina Campbell for the position of secretary and Jasmine Stutheit as the position to Vice Chairperson. All in favour, Approved

Next meeting is October 15, 2018, time TBD in the Learning Commons

Meeting adjourned at 7:36pm.

Contact Parent Council if you can help out on any committee, [eeschoolcouncil@hotmail.com](mailto:eeschoolcouncil@hotmail.com) or on our Facebook page.

ÉCOLE EDWARDS SCHOOL COUNCIL FINANCIAL REPORT  
2018/19 SCHOOL YEAR  
REPORT AS AT SEPT 17/18

Funds remaining from 2016/17: \$ 9,955.95

**Bank Closure:** \$ **1,065.85**

**Fundraising Events:**

**PROFIT**

Fun Lunch Fundraiser \$ 596.00

**TOTAL**

**\$ 1,1617.80**

**Funds paid out to date:**

Evergreen \$ 1,198.00

Active Living Days \$ 2,214.48

Calgary Reads Membership \$ 500.00

**TOTAL**

**\$ 3912.48**

\$ 7,705.32